

Silver Lake Bank Employment Application

Silver Lake Bank is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status. Please inform the Human Resources Department if you require reasonable accommodation for the application or interview.

Position Applied For: _____

Date: _____

APPLICANT DATA:

Full Name: _____ Known by any other name? _____
LAST FIRST MIDDLE NAME

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell/Other Phone: _____ E-Mail Address: _____

Date available to start: _____ Salary Requirement: _____

Have you ever worked for this company? Yes No If yes, when? _____

Are you a citizen of the United States? Yes No.

If not a citizen of the United States, are you legally allowed to work in the United States? Yes No

Type of employment desired: Full-time Part-time Temporary Seasonal Any

Have you ever pled "guilty," "no contest," or been convicted of a crime? Yes No

If yes, give dates and details: _____

Answering "yes" to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation, and position applied for will be considered, as will the ability to be bonded.

Do you have any relatives or friends who work for Silver Lake Bank? Yes No

If yes, who and where do they work? _____

Who referred you to us? _____

EDUCATION:

High School: _____ Address: _____

of Years Completed: _____ Did you graduate? Yes No Degree: _____

GPA: _____ Class Rank: _____

College/University: _____ Address: _____

of Years Completed: _____ Did you graduate? Yes No Degree: _____

Major: _____ GPA: _____ Class Rank: _____

Other: _____ Address: _____

of Years Completed: _____ Did you graduate? Yes No Degree: _____

Major: _____ GPA: _____ Class Rank: _____

SUMMARIZE YOUR SPECIAL SKILLS OR QUALIFICATIONS:

REFERENCES:

Professional

Name: _____

Address: _____

Phone: _____

Name: _____

Address: _____

Phone: _____

Personal

Name: _____

Address: _____

Phone: _____

Name: _____

Address: _____

Phone: _____

PREVIOUS EMPLOYMENT (begin with most recent position):

If any employment was under a different name, indicate name _____

Dates of Employment: From _____ To _____ Position(s) Held: _____

Firm: _____ Address: _____

Phone: _____ Supervisor: _____ Title: _____

Describe work performed: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Dates of Employment: From _____ To _____ Position(s) Held: _____

Firm: _____ Address: _____

Phone: _____ Supervisor: _____ Title: _____

Describe work performed: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Dates of Employment: From _____ To _____ Position(s) Held: _____

Firm: _____ Address: _____

Phone: _____ Supervisor: _____ Title: _____

Describe work performed: _____

Starting Salary and Title: _____ Ending Salary and Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Explain any gaps in work history: _____

PROFESSIONAL LICENSE OR MEMBERSHIP:

Type of License(s) Held _____

State of Kansas License Number _____

License Expiration Date _____

Other Professional Memberships _____

(You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status)

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Silver Lake Bank to verify their accuracy and to obtain reference information on my work performance. I hereby release Silver Lake Bank from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature of Applicant: _____ Date: _____