



Direct Deposit Request

Please accept this letter as notification that I have established a new checking and/or savings account at Silver Lake Bank. I would like my payroll to be automatically deposited to my Silver Lake Bank account(s) according to the instructions below.

To: Payroll Department

Employer / Company Name

Address

City

State

Zip Code

From:

Name

Social Security Number

Phone Number

Address

City

State

Zip Code

Subject: Payroll Direct Deposit

Establish a Direct Deposit with Silver Lake Bank, routing number 101110404.

Change my existing Direct Deposit to Direct Deposit with Silver Lake Bank, routing number 101110404.

Deposit Instructions:

Deposit entire amount to my Silver Lake Bank checking account number _____.

Deposit \$_____ to my Silver Lake Bank savings account number _____ AND the remaining amount to checking account number _____.

I authorize:

- The listed employer / company to initiate automatic deposits to my Silver Lake Bank checking or savings account as indicated above.
Silver Lake Bank to credit deposits to my Silver Lake Bank account(s) as specified above.
This authorization to remain in effect until I send written notice of change or cancellation.

Signature

Date

Printed Name